

CHILD RELEASE PROCEDURES

Please choose the child release procedure that you want followed. *If no option is checked, Option A will be used.*

_____ **Option A: Open Release:** Child is allowed to leave at the conclusion of the activity. This option should be used for walkers, children meeting parents in the parking lot, and car pool participants.

_____ **Option B: Authorized List:** The child will be released to an adult on the authorized list. Proof of identification may be required if the supervisor is unfamiliar with the individual picking up the child. This option should be used for younger children who may be picked up by various individuals or by parents who desire enhanced child release procedures. (Please note; if the individual is not on the authorized list, the child will not be released until permission is obtained from a parent/guardian).

_____ **Option C: Authorized List/Proof of Identification:** The child will be released to an adult on the authorized list only after proof of identification has been provided. The individual on the authorized list must sign-out the child. This option should be used in extreme cases for parents who desire significant child release restrictions. (Please note; if the individual is not on the authorized list and/or does not have proof of identification, the child will not be released until permission is obtained from a parent/guardian).

If Option B or Option C is selected, please provide an authorized list to your recreation department.